



GUIDELINES ON USE OF MEMBERSHIP DESIGNATORY LETTERS

One of the benefits that comes with membership in the Institute is the right to use a suffix to the member's name that includes the APIEx initials.

The use of these initials are variously referred to as post-nominal letters, post-nominal initials, post-nominal titles or designatory letters ("designatory letters").

The Institute encourages its members to use the designatory letters earned through being a member of the Institute.

To make sure you get the most from yours, the Institute has put together this short guide of how and when to use them.

1. Who may use the APIEx designatory letters?

- a. Only those individuals who are Individual or Fellow members in good standing. Members are in good standing if they are current and fully paid up members.
- b. Honorary Fellows elected by the APIEx Committee.

Organisations or companies may not use the APIEx name, initials, or other trademarks unless the Institute has entered into a written agreement giving such permission.

2. What letters can you use?

Membership Category	Designatory Letters
Honorary Fellow	Hon FAPIEx
Fellow	FAPIEx
Individual Member	MAPIEx
Provisional member	No designatory letters
Associate	No designatory letters

3. How to use your APIEx designatory letters or membership credentials?

You should use your APIEx letters after your decorations or degrees, e.g.:

- Associate Prof Tan Teng Hooi *PhD, M.Sc (Civil), BEng (Hons) 1st Class, FAPIEx*

Or you can use the title in full after your name at the end, like this:

- A/Prof Tan Teng Hooi *PhD, M.Sc (Civil), BEng (Hons) 1st Class, Fellow - Asia Pacific Institute of Experts; or*
- A/Prof Tan Teng Hooi *PhD, M.Sc (Civil), BEng (Hons) 1st Class, Fellow, APIEx*

4. Any member who has resigned his/her membership in the Institute or whose membership in the Institute has lapsed or been terminated shall immediately cease to use such designatory letters or membership credentials and remove the same wherever they appear.
5. All members of the Institute are required to abide by the APIEx Code of Ethics/Conduct for Members, in force at the relevant time.
6. As a member of the public, you may check if an individual is a member in good standing by referring to the APIEx Membership Listing on our website www.aplax.org.
7. To report misuse of the APIEx designatory letters/credentials, please email the APIEx Secretariat at secretariat@aplax.org.